

Comhairle Contae Chill Chainnigh
Kilkenny County Council , City Hall, Kilkenny

**Application Form for a Casual Trading Licence at the
Designated Casual Trading Area, Mayor's Walk,
Kilkenny.**

Casual Trading Act, 1995

**N.B. CLOSING DATE FOR RECEIPT OF COMPLETED APPLICATION FORMS IS 12 NOON,
TUESDAY 14th JULY, 2020.**

PLEASE READ THE NOTES OVERLEAF BEFORE COMPLETING THIS FORM
PLEASE COMPLETE IN BLOCK CAPITALS

PART 1: Trader Details

- (1) Name of Applicant: _____
- (2) Address: _____

- (3) Trading Name: _____
- (4) Contact Telephone Number: _____ Email Address: _____
- (5) PPS No.: (for an individual): _____
- (6) Tax Reference No. (in the case of a company): _____
- (7) If application is in the name of limited company, the Company Registration Number, as supplied by the Companies Registration Office: _____

PART 2: Trading Details

Description of goods to be sold (the only products acceptable for the designated area under the Casual Trading Bye Laws are Artists own original work only)

PART 3: Stall Details

Dimensions of Stall: **not applicable to this application**

MATTING must be provided for all stalls using electricity to cover all electric cables. Each stall is responsible for their own cables. Failure to do so may result in being told to remove cables.

PART 4: Insurance Details

Traders are required to hold current insurance cover to the following Limits:

Public Liability €6.5 million, Employers Liability €13 million, Product Liability €6.5 million.

Insurance Policy Number: _____ **Expiry Date:** _____

Insurance Company: _____

Copy of current Insurance Policy to be submitted with the application.

If you were a holder of a current Casual Trading Licence please quote the following:

Licence Number: _____ **Expiry Date:** _____

To The Local Authority Concerned:

I DECLARE:

1. that I have not been convicted of two or more offences under the Casual Trading Act, 1995, within three years prior to the date on which I intend to commence casual trading.
2. that the foregoing particulars are correct and I enclose a cheque/bank draft/postal order/money order for **€60.00** under bye-law by the local authority under Section 6 of the Casual Trading Act, 1995.
3. That I have read the Casual Trading Bye Laws of Kilkenny Borough Council and note the provisions contained therein.

Signature: _____ **Date:** _____

ATTACHMENTS:

Copy of Insurance Policy:



NOTES

1. Section 4(11) of the Casual Trading Act, 1995, provides that the local authority concerned shall notify the Minister for Social Welfare of the name and address of a person to whom a casual trading licence was granted and the conditions of the licence and section 4(2A) of the Casual Trading Act, 1995 (inserted by Section 141 of the Finance Act, 1996 (No 9 of 1996)) provides that the local authority concerned shall notify the Revenue Commissioners of the name, address and tax reference number of a person to whom a casual trading licence was granted and the conditions of the licence. Section 10 of the Casual Trading Act, 1995, requires that the local authority may share information in relation to a Casual Trading Licence holder with An Garda Síochána.

Section 13 of the Casual Trading Act, 1995 also provides that a local authority may establish and maintain the Register of Casual Trading Licences on computer. In such circumstances, personal data kept in the register is subject to the requirements of the Data Protection Act, 1988 to 2018.

Personal Information received will be used by the Local Authority solely for the purposes of processing an application for a casual trading licence under the Casual Trading Act, 1995.

2. The acceptance of an application by Kilkenny County Council does not guarantee the granting of a licence.
3. Licence Holders are to obey all lawful requests of an Authorised Officer of Kilkenny County Council, or a member of the Garda Síochána.
4. Products for sale: Artists own original work only.
5. Cheques received with your application will only be receipted if you are successful in your application for a licence. Otherwise, payment will be returned to you.

Schedule

to

Kilkenny County Council Casual Trading Act, 1995

Bye - Laws

Part III

- (a) The following are the fees in respect of Casual Trading Licences for the City of Kilkenny for Weekends only during the period **18th July, 2020 to 4th October, 2020 i.e. 12 Weekends.**

An applicant for a Casual Trading Licence in a casual trading area shall pay a **licence fee of €60** for weekends only during the period **18th July, 2020 to 4th October, 2020 i.e. 12 Weekends.**

For Official Use Only			
Recd.		Amt	
Date		Type	
Conv.		R.No	

Kilkenny County Council
DATA PROTECTION CONSENT FORM
Data Protection Acts 1988 & 2018 as amended

I, _____ consent to the collection and processing of the data provided by me by Kilkenny County Council and the sharing of this data with relevant agencies/bodies for the purposes of Casual Trading/Event Trading Licence.

I agree that Kilkenny County Council when assessing my application may contact other Government Departments including Department of Social Protection, Revenue Commissioners and the Department of Justice to confirm the information provided.

Any personal information which you provide may be shared/exchanged with other Government Departments/ Agencies in accordance with the law and will be used by Kilkenny County Council and other Agencies to carry out our legal obligations, for the detection of fraud or for the prevention of crime.

Kilkenny County Council will treat all information and personal data you give us as confidential. We will retain your data for no longer than is necessary for the purpose of processing your application and in accordance with the Council's Retention Policy.

Signed: _____ Date: _____

Name: _____
(in Block Capitals)

- I do not consent to my data being processed, shared and stored by Kilkenny County Council for the purposes outlined above.

Signed: _____ Date: _____

Name: _____
(in Block Capitals)